

**WESTVIEW HEIGHTS COMMUNITY ASSOCIATION
EXECUTIVE MEETING MINUTES
FOR: Monday February 12th, 2018**

Present: Jenny, Marian, Jan, Alanna, Carol, Valerie, Donna, Dave, Darren, Sami

Regrets: Brian McAllister, Desmond, Nelda, Agnes, Nicole, Lorien, Maria, Jennelle, Sheila,

Meeting called to order Jenny at 6:35pm

- Jenny called for motion to adopt agenda, seconded by Carol, all in favour

2. Secretary

- Minutes for January meeting done by Jenny distributed
- Jenny called for a motion to adopt January minutes, seconded by Marian, all in favour

3. Matters Arising From the Minutes - None

4. Guest Speaker - None

5. President's Report – Jenny

- Email from City for Bus Rapid Transit Review, Brian will attend and share what was discussed
- Email inviting us to the installation of the new Police Chief Troy Cooper shared
- Email from City about Waste Management sessions and surveys shared

6. Treasurer's Report - Carol

- Financials for January 2017 presented by Carol. See attached
 - Balance of \$27 335.76 December 31st 2017
 - Balance \$35 556.89 January 31st 2018
 - Increase due to Winter Indoor Program Registration
- Carol made a Motion to adopt the financial statements for January 2018. Seconded by Darren. All in favour
- Budget 2017-2018 – presented.
 - Amendment need to change rink revenue to \$750 instead of \$500 listed
 - Jenny made a motion to adopt the 2017/2018 budget with amendments. Seconded by Dave
- ISC has been done by Carol and Marian. Sent in January 29th, done online. Payment of \$15 paid by Carol and needs to be reimbursed

7. Home & School Report - Donna

- The school is at 355-360 kids
- The school has started a running and reading program for afterschool to encourage physical activity and literacy

- 50% of WestJet raffle tickets for literacy sold. Will be advertised on the sign. Draw will be made at the Toy Bingo on March 9th
- Toy Bingo – request for prizes and volunteers
 - Marian made a motion to donate \$100.00 for the Toy Bingo along with volunteers. Seconded by Alanna.

8. Area Co-ordinator's Report – Jan, Community Consultant

- See attached – Discussion on community clean-up. We may be interested in a Fall Clean-up. Discussion tabled.
- Save the date for Thursday April 26th for Volunteer Appreciation Event

9. COORDINATORS REPORTS:

Equipment - Dave

- Dave has one of the fasteners for the tent. To be put away.

Citizen Patrol – Nicole ABSENT

Indoor Programs – Lorien (absent) & Marian

- All classes are now running. Zumba strong (new) starts today. Monday Yoga started last week. Tai chi has high registration. Low registration in Zumba, boot camp , art class, gentle fitness and vinyasa yoga.
- Numbers are down significantly. Scottish dance is down but running program. The baking and cooking class was combined due to low numbers. As a result we will make some major changes to the Fall schedule. Like running less programs, cutting out classes that don't break even and maybe no flex pass.
- We also increased our drop in rate to \$8 for Asther classes but made it clear to participants registration is imperative otherwise classes will be cancelled.
- We have decided not to run Spring programs this year due to low enrollment and the stress of all the changes and complaints.
- Due to issues with classes being cancelled, combined, new classes added at last minute, it has become a full time job contacting participants. Parents for baking and cooking were upset classes were combined and that nights changed. Permits had to be amended over and over every week. Permit changing is time consuming and not as easy as one thinks and only one person can request this.
- We will be having a program refresh meeting to discuss how we will run programs going forward. Jenny to send email with date/time/location.

Membership – Nicole ABSENT

- Email list still needed.

Media Coordinator – Alanna

- Newsletters – sent out February to advertise Soccer Registration and Survey about Indoor Programs
 - Carol sorted and distributed bundles to carriers
 - \$190.00 brought in for advertising
 - Final cost for newsletters \$220.00

- Facebook – hit 500 likes!
 - Created an Indoor Program group to advertise specific things related to Indoor Programs. We will not need to rebuild audiences and events are automatically created.
- Soccer info updated on Facebook and on Website
- Alanna was paid back cost of ink for newsletters

Rink - Desmond (absent) / Marian / Jenny

- Keys – Jenny/Cole (supervisor 1), Marian/Taylor (supervisor 2), Desmond/Michael
- Public Skate is not well attended. We need more advertising
- Rink Supervisor Taylor trying to be paid more than she worked. To be discussed by Jenny and Marian before payment will be sent.
- The rink is not in good shape. Jan and Marian to take a look at quotes and completing the rink improvement grant (due April 30th)

Soccer – Darren

- Registration dates Monday Feb 26th & 27th 6pm-8pm.
- Darren will advertise to education students for soccer coaches. We will pay for any training that they need. All coaches are required to take 'Respect Ed' (free & online). Darren will take all other trainings.
 - An honorarium of \$500 is available for coaches that attend all training
 - We will start a list of coaches and what training they have so that we can try and get them to come back again next year
- Send an email blast for Soccer Registration dates, ask Donna to send text message out to Caroline Robins families
- Tim Horton's to sponsor Under 5 & Under 7 teams with shirts, socks, balls. We will just need shirts for the Under 9 teams.
- They are moving towards online registration. We may bring laptops to registration night so that we can guide the parents through registration. We will receive all payments and bring to Soccer Centre

Social – Maria (absent)

- Got a different application in mail about SaskLotteries for 2018 from David Buckingham.
- Spring Dance – tabled as dates for gym were not available

Members at Large

1. Agnes – (absent)
2. Sheila – (absent)
3. Brian McAllister (absent)
4. Nelda (absent)
5. Val – no report
6. Jennelle – (absent)

Secretary – VACANT

Vice President – Sami

- No report

10. New Business:

Motion to Adjourn at 8:18 made by Jenny all in favour

Next meeting Monday March 19th at 6:30pm