

**WESTVIEW HEIGHTS COMMUNITY ASSOCIATION  
EXECUTIVE MEETING MINUTES  
FOR: Monday April 16<sup>th</sup>, 2018**

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**Present:** Marian, Alanna, Nicole, Agnes, Lorien Jennelle, Jenny, Darren, Dave, Val, Jan and Javed (non-voting)

**Regrets:** Donna, Sami, Brian, Desmond, Nelda, Maria, Sheila

**Meeting called to order by Jenny at 6:35 pm**

- Jenny called for motion to adopt agenda. Adopted by Darren, 2<sup>nd</sup> by Agnes All in Favour
- Amendment Agnes was at March meeting but her report indicated absent.  
Let the record show Agnes was at the March meeting but had no report

**2. Secretary**

February 2018 minutes and March 2018 minutes  
Adopted by Jennelle and 2<sup>nd</sup> by Lorien All approved

**3. Matters arising from the Minutes –**

**4. Guest Speaker - None**

**5. President's Report – Jenny**

- No report

**6. Treasurer's Report – Carol – absent**

**\*\* Table to May: ISC update, February and March financials and reimburse Carol \$15 for filing our ISC return**

**7. Home & School Report - Donna absent**

Donna left a folder of kid's illustrations regarding a Westview Logo. Well Done!  
Very creative and great ideas to get us started.

**8. Area Co-ordinator's Report – Jan**

Reminder the Indoor final program indicates due by May 28<sup>th</sup> but will likely get extended into summer, as both Separate and Public booking systems are being revamped to be alike.

Jan requires some additional information from Lorien to complete the Winter Indoor report and also complete the CAB grant/Participating and Operating Grant.

Rink operating grant due by April 30<sup>th</sup>. Marian and Jenny filled in as much as they could today. Need to get copies of the expenses forwarded to Jan to include to report. Jan will add in utility cost, lumber cost, lock replacement, rink supervisors, and payment for snow removal.

Rink Improvement grant due by April 30<sup>th</sup>. Dave examined the boards and a lot need replacing. A lot of levelling required. Mesh needs repair. Dave and Jan will work on completing grant

application. If we proceed with repairing the rink and depending how much it will cost and how much we get for a grant we have to review our Bylaws in the constitution and get the correct number of quotes for the rink improvement.

Dave says he will handle if needed.

Passed on information regarding Kinder Soccer Coaches Clinic April 19<sup>th</sup> to Darren

Passed on information regarding Newsletter Workshop May 31<sup>st</sup> to Alanna

Reminder Volunteer Appreciation night is April 26<sup>th</sup> and Jan will be providing some “amazing” entertainment

Reminder that there is a Traffic meeting being held at school April 19<sup>th</sup>. Attend or send your input on your concerns. A few members are attending.

## **9. COORDINATORS REPORTS:**

Equipment – Dave

Ordered 24 t-shirts for kinder soccer, 12 for under 9 (medium) and 12 for under 9 (large)

Approximately \$16/shirt and had the number put on the back of each shirt

Approximately \$768

There will be extras and will keep in the rink shack

There is a handful of Adult size T-shirts in rink shack. We will hand out to coaches this year.

Citizen Patrol – Nicole

The following was inserted in the April/May newsletter

**MARK YOUR CALENDAR WESTVIEW RESIDENTS: May 7<sup>th</sup> at 6-6:30 pm**

Westview Citizen Patrol Invites YOU to an Informal Meet and Greet regarding reviving Citizen Patrol in our Neighborhood. Date: Monday May 7<sup>th</sup> at 6 to 6:30 pm @ Seager Wheeler Park Rink Shack. This is open to all residents in Westview including your children and pets. Refreshments and cookies will be served. ☺Learn how you can become a Citizen Patrol Volunteer and make a Difference. Volunteers invest as much spare time as they have to offer, one hour at a time, or more. It takes a positive attitude, enjoying fresh air and exercise, and becoming acquainted with the neighbors by walking, riding a bike, jogging or driving around the neighborhood. Let's continue to make Westview a Place to Call Home.

Indoor Programs – Lorien

All instructor payments have been made except for Sheila's cooking class. We will have totals by the next meeting. Distributed payments issued for members to see.

On April 12, Marian and I attended the Indoor Coordinator Seminar put on by the City of Saskatoon. We were able to gain insight and tips from other community associations and came away with some useful printouts and information. Marian and I are working on the Fall schedule still. I'd like to organize a meeting for the committee to meet again in May.

Final figures for Cooking and baking not available

Woodworking revenue is for 45 ladies x \$20 = \$900 and 29 kids x \$50 each = \$1450 (kids revenue collected in Sep 2017)

Youth Programs	# of Classes	Instructor Fee		Revenue collected
Ballet/Hip Hop	15	20	300	455
Scottish Dance	8	20	160	200
Move & Groove	8	10	80	120
Bridge City Bricks	8	15	120	200
Cooking & Baking				
Ladies Woodworking			2350	3975
Adult Programs	12	45	540	1100
Zumba and Strong	12	40	480	595
Bootcamp	19	45	855	150
Vinyasa Yoga	9	40	360	200
Tai Chi	10	35	350	280
Art Classes	9	50	450	600

#### Membership – Nicole

Missing membership cards.. Need to ask Carol if she has any. Nicole only has 35 cards

#### Media Coordinator – Alanna

- Logo conversation to continue. Donna will get students involved to share with us what words and landmarks illustrate Westview.
- No set date for another newsletter. Upcoming event is Garage Sale in May

#### Rink - Desmond (absent) / Marian reported

- Marian has 2 keys. One set being given to Dave and will return the other key to Jan
- Jenny has 2 keys

#### Soccer – Darren

Player numbers are kinder: 10,  
 u5 1 team 7 players,  
 u7 2 teams 8 players each,  
 u9 2 teams 7 players on each team.

Timbit jerseys ordered. No logo except Tim bit logo. Team snap set up except for kinder soccer. Darren attended a coaches meeting and found very beneficial. Darren has the schedules for the season which is to start first week of May, however with the snow, there will likely be a delay. Need to coordinate with Dave about getting into rink shack and getting equipment ready for coaches and parents to pick up.

Issued a cheque to soccer association for \$2135 for the 5 teams. We do not pay a fee to register kinder soccer players.

#### Social – Maria (absent) Team collaboration

- Garage Sale May 16 2018 – will coordinate a bbq from 11 to 2. Will advertise in newsletter and also promote that we are giving away ball uniforms, baseballs, bats and bases if anyone wants to drop by and take. Jenny to take the lead on BBQ and talk to Carol
- September 23<sup>rd</sup> 2018 is day in the park. Committee met at Dave & Val's house April 15<sup>th</sup>. We didn't apply for grant therefore will attempt to operate with a \$1200 budget. Event is from 11 to 4 pm. Will book an Astro Jump to lure people in and charge \$2 for a bracelet for unlimited access.  
Suggested we run the BBQ. Took a Vote. Yes 3 No 6 1 sustained from voting  
Manpower is the main concern. We will offer half the entertainment  
Jenny will contact the Laugh for a Cure about whether they wish to do BBQ again.
- Halloween dance Oct 26 2018 – Jenny may have access to Halloween decorations. Alanna will contact Marion Graham Audio Visual club to see if they are interested in helping us out
- Turkey bingo Nov 30 2018 – Marian will coordinate

#### Members at Large

1. Agnes – no report
  2. Sheila – (absent)
  3. Brian McAllister (absent)
  4. Nelda (absent)
  5. Val – no report
  6. Jennelle – no report
- Secretary – VACANT

#### Vice President – Sami

- No report

#### **10. New Business:** none

Motion to adjourn at 8:10 all in favour

**Next meeting Monday May 28th at 6:30pm.** May 2st is the long weekend.